

**GEORGIA STATE BOARD FOR THE CERTIFICATION
OF LIBRARIANS**

Board Meeting: February 16, 2005

Minutes Approved by Board on May 11, 2005

A meeting of the Georgia State Board for the Certification of Librarians was held on Wednesday, February 16, 2005, at the Office of the Division Director, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia.

The following Board members were present:

Susan S. Whittle, Chairman and Public Librarian
Bennie Butler-Newroth, Consumer Member
Marsha Lynn Christy, Public Librarian
George R. Gaumond, Special Librarian
Lamar Veatch, Ex-Officio Member

Others present:

Gwyn H. Ridley, Executive Director
Sherry Harrison, Applications Specialist
Marie S. Urquhart, Board Secretary
Janet Wray, Board Attorney

Chairman Whittle established a quorum was present at 10:00 a.m., and called the meeting to order.

Ms. Christy made a motion to **approve** the minutes of the November 19, 2004 meeting. Dr. Veatch seconded the motion. The motion carried unanimously.

Ms. Christy made a motion to enter into **Executive Session** in accordance with O.C.G.A.43-1-2(k) and 43-1-19(h) to deliberate on applications and investigative matters and to receive an investigative report. Dr. Gaumond seconded the motion. Voting in favor of the motion were those members present who included Board Members Butler-Newroth, Christy, Gaumond, Whittle, and Veatch. The Board concluded **Executive Session** in order to vote on these matters and to continue with the public session.

Applications:

The Board reviewed the following applications approved and issued since the last Board meeting.

License #	Name	Grade	Validity Date	Issue Date
4942	Elizabeth Becker Cooksey	5B	10/19/2004	10/19/2004
4943	Charles Crisman	5B	11/17/2004	11/17/2004
4944	Sharon (Shari) Lee Laist	5B	10/21/2004	10/21/2004
4945	Jon Huntington Luker	5B	10/19/2004	10/19/2004
4946	April R. Spann	5B	11/01/2004	11/01/2004
4947	Marilyn Stevenson	5B	10/12/2004	10/12/2004
4948	Natalie Gail Swart	5B	10/26/2004	10/26/2004
4949	Barbara Jean Teague	5B	11/01/2004	11/01/2004
4950	Brijin L. Boddy	5B	12/06/2004	12/06/2004

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4951	Lee B. Engwall	5B	12/01/2004	12/01/2004
4952	Christopher A. Freeman	5B	11/30/2004	11/30/2004
4953	William Hutchinson, III	5B	12/01/2004	12/01/2004
4954	Cynthia Lott	5B	12/06/2004	12/06/2004

The Board reviewed the following applications. Ms. Butler-Newroth made a motion to **approve** the applications as presented. Dr. Veatch seconded the motion. The motion carried unanimously.

4955	Adebola Adekoya	5B	02/08/2005	02/08/2005
4956	Curtis K. Bogue	5B	01/31/2005	01/31/2005
4957	Vivian L. Chandler	5B	12/29/2004	12/29/2004
4958	Frederick (Salim) Cox	5B	02/09/2005	02/09/2005
4959	Jessica L. Griffin	5B	02/02/2005	02/02/2005
4960	Jamey Lee Harris	5B	02/09/2005	02/09/2005
4961	Christina M. Hull	5B	02/08/2005	02/08/2005
4962	Diane H. Jackson	5B	02/08/2005	02/08/2005
4963	Irvin Meyer Koch	5B	02/16/2005	01/26/2005
4964	Jeffrey A. Mathews	5B	12/29/2004	12/29/2004
4965	Venkatesham Molugoori	5D	02/09/2005	02/09/2005
4966	Katherine M. Reinecke	5B	02/02/2005	02/02/2005
4967	Cindy Lynn Spell	5B	01/31/2005	01/31/2005

Approved for reinstatement:

4879	Beverly Mack Brown	2	02/16/2005	02/10/2004
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Reinstatements since last meeting:

4012	Pretrillion Menyon Whipple	5B	12/31/2004	10/17/1989
4234	Catherine Leigh Morrow	5B	12/02/2004	03/18/1993

Approved for upgrades:

4412	Cynthia Sanford Kilby	6	02/16/05	12/29/1995
4420	Scharlotte Leigh Wiley	6	02/16/05	02/07/1996
4641	Ashley Ruth Moore	6	02/16/05	02/08/2000
4779	Jeff Alan Tomlinson	6	02/16/05	03/22/2002
4879	Beverly Mack Brown	5B	02/16/05	02/10/2004

The Board heard reports from the following staff members:

The Board Attorney gave an overview of duties handled by Attorney General's office.

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The Executive Director updated the Board on the following items:

- Number of active licensees
- Financial disclosure statement

Correspondence, Inquiries, and Requests:

Debra J. Sloane – Professional Development for Public Librarians: The Board considered the requested information to supplement the continuing education provider application. Ms. Butler-Newroth made a motion to **approve** the applicant as a continuing education provider. Ms. Christy seconded the motion. The motion carried unanimously.

Deborah J. VanPetten: The Board reviewed an inquiry for continuing education clarification. The Board referred her to Rule - Chapter 320-5 regarding continuing education requirements.

Ching-Tung Chang: The Board reviewed correspondence regarding continuing education. The Board referred her to Rule 320-5-.03(1) and the online Continuing Education Verification Form.

The Board reviewed other miscellaneous correspondence and information that did not require a vote or action.

Other Business:

There was no further business and the meeting was adjourned at 12:05 p.m.

Marie S. Urquhart
Recorded by Board Secretary

Gwyn H. Ridley
Reviewed by Executive Director

Susan S. Whittle
Chairman

Mollie L. Fleeman
Mollie L. Fleeman
Division Director

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Attachment

STATE OF GEORGIA

COUNTY OF BIBB

**AFFIDAVIT SUPPORTING CLOSING
OF PUBLIC MEETING**

The Georgia Open Meetings Act, O.C.G.A. § 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A. § 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now Susan S. Whittle, the presiding officer identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the GEORGIA STATE BOARD FOR THE CERTIFICATION OF LIBRARIANS.
2. I am over the age of 18 and in all over aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On February 16, 2005 this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.

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4. The legal authority for the closure of this meeting was:

OCGA 43-1-2 (k); 43-1-19(h)

5. The subject(s) discussed and the underlying facts supporting the closing of this meeting are:

RECEIPT OF AND DELIBERATIONS REGARDING APPLICATIONS
AND APPLICATION INFORMATION AND DELIBERATIONS
REGARDING INVESTIGATIONS AND ENFORCEMENT MATTERS;
RECEIPT OF THE RESULTS OF INVESTIGATIONS.

FURTHER THE AFFIANT SAYETH NOT.

Susan S. Whittle

PRESIDING OFFICER

SWORN AND SUBSCRIBED BEFORE ME

This 16th day of February, 2005

Marie S. Urquhart

Notary Public